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## Your Medical Record

### Information for patients

The release of medical records to third parties can only be provided with the express consent of the patient concerned. A request via email identifying the patient with date of birth, gender and address matching the patient file will meet the consent requirements.

A patient may have their medical record sent electronically to :-

- a) Current treating Dermatologist at a new location
- b) A new consultant dermatologist

or

- c) To the patient

Ensure you include in your requesting email which of the above options best suits you and a valid email address for the file to be sent to.

Please be aware that medical records to be sent via email are not encrypted and therefore are not guaranteed to be secure.

There is no fee to send medical records via email before December 2020, unless the file is too large to send as one attachment.

Paper copies will attract a fee.

All records will be retained and accessible for a period of 7 years after the date of the last consultation as per legislative requirements.

Your record will be forwarded within 14 days.